

PHA Plans

Streamlined Annual Version

U.S. Department of Housing and
Urban Development
Office of Public and Indian
Housing

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan

for Fiscal Year: 2008

PHA Name: Shawnee Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Housing Authority of the City of Shawnee **PHA Number:** OK95

PHA Fiscal Year Beginning: (01/2008)

PHA Programs Administered:

☒ **Public Housing and Section 8**

Number of public housing units: 440

Number of S8 units: 497

☐ **Section 8 Only**

Number of S8 units:

☐ **Public Housing Only**

Number of public housing units:

☐ **PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: Melissa Terrell

TDD: (405)273-3494

Phone: (405)275-6330 ext. 311

Email (if available): shawha@swbell.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

☒ PHA's main administrative office ☐ PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. ☒ Yes ☐ No.

If yes, select all that apply:

☒ Main administrative office of the PHA

☐ PHA development management offices

☐ Main administrative office of the local, county or State government

☐ Public library ☐ PHA website ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

☒ Main business office of the PHA ☐ PHA development management offices

☐ Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2008
[24 CFR Part 903.12(c)]

Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

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<input checked="" type="checkbox"/> 2. Capital Improvement Needs	5
903.7(g) Statement of Capital Improvements Needed	
<input checked="" type="checkbox"/> 3. Section 8(y) Homeownership	6
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B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, Certification for a Drug-Free Workplace;

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL & SF-LLLa, Disclosure of Lobbying Activities.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4. ☐ Yes ☐ No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. ☐ Yes ☐ No: May families be on more than one list simultaneously?
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- ☐ PHA main administrative office
 - ☐ All PHA development management offices
 - ☐ Management offices at developments with site-based waiting lists
 - ☐ At the development to which they would like to apply
 - ☐ Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2. ☐ Yes ☒ No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. ☐ Yes ☒ No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status
a. Development Name:
b. Development Number:
c. Status of Grant: <input type="checkbox"/> Revitalization Plan under development <input type="checkbox"/> Revitalization Plan submitted, pending approval <input type="checkbox"/> Revitalization Plan approved <input type="checkbox"/> Activities pursuant to an approved Revitalization Plan underway

3. ☐ Yes ☒ No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:
4. ☐ Yes ☒ No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
5. ☐ Yes ☒ No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

- ☒ Yes ☐ No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year? 50

b. PHA-established eligibility criteria

☒ Yes ☐ No:

Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria: Families may be required to be participating in or have graduated from the FSS program, this requirement will be at the discretion of the PHA. Elderly or disabled families are exempt from this criteria.

The Family has had no family caused violations of HUD's Housing Quality Standards within the last year.

The family is not within the initial 1-year period of a HAP contract. This requirement will not apply if there is a mutual recession of the HAP contract.

The family does not owe money to the PHA.

The family has not committed any serious or repeated violations of the PHA-assisted lease within the past one year.

Any family member that will have an ownership interest in the home or spouse of a family member that will have an ownership interest in the home must not have reached their term limits for homeownership assistance.

No member of the family may have a present ownership interest in a residence at the commencement of homeownership assistance.

The family must have attended and completed homeownership counseling within the last year.

c. What actions will the PHA undertake to implement the program this year (list)? The PHA will continue to offer Homebuyer Education classes for outreach. Additionally, at each exam and re-exam, the option to use the voucher for homeownership will be presented. If the family is interested they are referred for housing counseling services to begin to prepare for homeownership. The PHA will continue to educate the public on the availability of the option and will provide outreach to potential partners (ie. Banks, realtors, etc...)

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- ☒ Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with

- secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- ☐ Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- ☐ Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

☐ Yes ☒ No: Does the PHA plan to “project-base” any tenant-based Section 8 vouchers in the coming year? If the answer is “no,” go to the next component. If yes, answer the following questions.

1. ☐ Yes ☐ No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
 - ☐ low utilization rate for vouchers due to lack of suitable rental units
 - ☐ access to neighborhoods outside of high poverty areas
 - ☐ other (describe below:)
2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: State of Oklahoma
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - ☒ The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
 - ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - ☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

- ☐ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- ☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: The Consolidated Plan of the City of Shawnee supports the efforts of the Authority in providing low-income rental assistance both through the Public Housing and Housing Choice Voucher Programs. Furthermore, we are in consultation with each other to further develop possible rental assistance as well as homeownership opportunities for low to moderate income families.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
X	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach	Annual Plan: Operations and Maintenance

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	infestation).	
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
N/A	Any policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
X	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (Chapter 15 Part VII of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
N/A	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
N/A	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Shawnee, OK	Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:	Federal FY of Grant: 09/2005
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☐ Original Annual Statement
 ☐ Reserve for Disasters/ Emergencies
 ☐ Revised Annual Statement (revision no:)

☒ Performance and Evaluation Report for Period Ending: 6/30/2007
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	0.00	0.00	0.00	0.00
3	1408 Management Improvements	135,296.80	135,296.80	135,296.80	113,041.16
4	1410 Administration	67,648.40	67,648.40	67,648.40	67,648.40
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	28,050.00	30,436.59	30,436.59	30,436.59
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	9,918.80	5,687.00	5,687.00	3,537.00
10	1460 Dwelling Structures	366,320.00	372,226.34	355,458.92	355,458.92
11	1465.1 Dwelling Equipment—Nonexpendable	33,000.00	25,280.90	18,355.70	18,355.70
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	36,250.00	39,907.97	23,648.65	22,714.45
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Shawnee, OK		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:		Federal FY of Grant: 09/2005	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 6/30/2007 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	676,484.00	676,484.00	636,532.06	611,192.22
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security – Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security – Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Operations	1406		0.00	0.00	0.00	0.00	
	<u>Subtotal</u>	<u>1406</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
PHA Wide	Consultant for general administrative management improvements	1408	1	0.00	7,825.00	7,825.00	7,825.00	Fungibility – 2005 5-yr
PHA Wide	Special Programs Manager (salary, training, travel & employment costs)	1408	1	55,000.00	52,529.92	52,529.92	53,313.38	
PHA Wide	Grant Manager (47% of salary, training, travel & employment costs)	1408	1	28,280.00	18,846.88	18,846.88	18,846.88	
PHA Wide	Computer Software (upgrades)	1408		10,016.80	10,016.80	10,016.80	10,016.80	
PHA Wide	Contract City of Shawnee Police Department Additional Security & Protective Services	1408	1	42,000.00	46,078.20	46,078.20	23,039.10	
	<u>Subtotal</u>	<u>1408</u>		<u>135,296.80</u>	<u>135,296.80</u>	<u>135,296.80</u>	<u>113,041.16</u>	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	CFP Portion of Grant Manager (54% of salary, training, travel and employment costs)	1410	1	22,220.00	22,158.73	22,158.73	22,158.73	
PHA Wide	CFP portion of Director of Technical Services (80% of salary, training, travel, and employment costs)	1410	1	45,428.40	45,489.67	45,489.67	45,489.67	
	Subtotal	1410		67,648.40	67,648.40	67,648.40	67,648.40	
95-2	A&E Correct exterior water damage, replacement of drivet and repair of brick exterior	1430	0	0.00	0.00	0.00	0.00	
95-5	A&E Replace Heating Boilers	1430	2	10,150.00	8,086.07	8,086.07	8,086.07	
95-5	A&E Chiller repair/replacement	1430	1	17,900.00	22,350.52	22,350.52	22,350.52	
	Subtotal	1430		28,050.00	30,436.59	30,436.59	30,436.59	
95-2	Sidewalk/porch repair/replacement	1450		0.00	154.00	154.00	154.00	Fungibility – 2005 5-yr

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

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Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-3	Concrete repair/replacement (including sidewalks, slothesline pads, patios, parking, driveways)	1450		0.00	616.00	616.00	616.00	Fungibility – 2005 5-yr
95-5	Sidewalk/porch repair/replacement	1450		0.00	406.00	406.00	406.00	Fungibility – 2005 5-yr
95-6	Sidewalk, porch and dumpster pad replacement	1450		0.00	1,316.00	1,316.00	1,316.00	Fungibility – 2005 5-yr
PHA Wide	Landscape, tree removal and tree trimming	1450	0	2,000.00	0.00	0.00	0.00	
95-2	Landscape, tree removal and tree trimming	1450	0	2,000.00	0.00	0.00	0.00	
95-3	Landscape, tree removal and tree trimming	1450		2,000.00	2,475.00	2,475.00	325.00	
95-5	Landscape, tree removal and tree trimming	1450	0	1,918.80	0.00	0.00	0.00	
95-5	Signage	1450	0	0.00	0.00	0.00	0.00	
95-6	Landscape, tree removal and tree trimming	1450		1,250.00	375.00	375.00	375.00	

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Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-7	Landscape, tree removal and tree trimming	1450		750.00	345.00	345.00	345.00	
	<u>Subtotal</u>	<u>1450</u>		<u>9,918.80</u>	<u>5,687.00</u>	<u>5,687.00</u>	<u>3,537.00</u>	
95-2	Elevator repair/replacement (including motor)	1460	1	0.00	1,035.13	1,035.13	1,035.13	Fungibility – 2005 5-yr
95-1	Replace 10% of hot water tanks (\$240)	1460	8	2,400.00	2,884.28	2,884.28	2,884.28	
95-1	Replace 10% of A/C’s/cooling components (\$390)	1460	0	3,900.00	0.00	0.00	0.00	
95-1	Replace 5% of furnaces/air handlers (\$350)	1460	0	1,750.00	0.00	0.00	0.00	
95-2	Correct exterior water damage, replacement of drivet and repair of brick exterior	1460	0	0.00	0.00	0.00	0.00	
95-2	Replace 10% of hot water tanks (\$240)	1460	0	1,920.00	0.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-2	Replace 5% of A/C's/cooling components (\$390)	1460	0	1,560.00	0.00	0.00	0.00	
95-2	Replace 1% of air handlers/heating components (\$1200)	1460	0	1,200.00	0.00	0.00	0.00	
95-3	Replace 10% of hot water tanks (\$240)	1460	8	2,160.00	3,508.00	3,508.00	3,508.00	
95-3	Replace 3% of A/C's/cooling components (\$390)	1460	0	1,170.00	0.00	0.00	0.00	
95-3	Replace 5% of furnaces/air handlers/ heating components (\$350)	1460	0	1,750.00	0.00	0.00	0.00	
95-5	Replacement of kitchen lighting	1460	0	0.00	0.00	0.00	0.00	
95-5	Energy management system	1460	0	20,000.00	0.00	0.00	0.00	
95-5	Replace heating boilers	1460	2	84,695.60	71,559.64	71,559.64	71,559.64	
95-5	Chiller repair/replacement	1460	1	225,304.40	274,937.42	258,170.00	258,170.00	
95-6	Replace 5% of hot water tanks (\$240)	1460	0	720.00	0.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-6	Replace 10% of A/C’s/cooling components (\$540)	1460	1	2,700.00	689.45	689.45	689.45	
95-6	Replace 3% of furnaces/air handlers/ heating components (\$350)	1460	0	700.00	0.00	0.00	0.00	
95-7	Replace 10% of hot water tanks (\$240)	1460	3	720.00	893.24	893.24	893.24	
95-7	Replace 10% of A/C’s/cooling components (\$390)	1460	1	1,170.00	829.89	829.89	829.89	
95-7	Replace 5% of furnaces/air handlers/ heating components (\$500)	1460	1	700.00	581.62	581.62	581.62	
95-7	Replace roofs	1460	4	10,000.00	11,014.35	11,014.35	11,014.35	
95-7	Replace 8% of carpet (\$900)	1460	4	1,800.00	4,293.32	4,293.32	4,293.32	
	Subtotal	1460		366,320.00	372,226.34	355,458.92	355,458.92	
95-1	Replace 10% of refrigerators (\$425)	1465.1	16	4,250.00	6,320.00	6,320.00	6,320.00	

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Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-1	Replace 10% of ranges (\$325)	1465.1	2	3,250.00	2,600.00	518.40	518.40	
95-2	Replace 10% of refrigerators (\$425)	1465.1	9	3,400.00	3,472.70	3,472.70	3,472.70	
95-2	Replace 10% of ranges (\$325)	1465.1		2,600.00	960.00	0.00	0.00	
95-3	Replace 10% of refrigerators (\$425)	1465.1	8	3,825.00	3,190.00	3,190.00	3,190.00	
95-3	Replace 10% of ranges (\$325)	1465.1	2	2,925.00	2,340.00	536.40	536.40	
95-5	Replace 10% of refrigerators (\$425)	1465.1	3	3,825.00	1,158.20	1,158.20	1,158.20	
95-5	Replace 10% of ranges (\$325)	1465.1	0	2,925.00	0.00	0.00	0.00	
95-6	Replace 10% of refrigerators (\$425)	1465.1	0	2,125.00	0.00	0.00	0.00	
95-6	Replace 10% of ranges (\$325)	1465.1		1,625.00	1,300.00	0.00	0.00	

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Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-7	Replace 10% of refrigerators (\$425)	1465.1	8	1,275.00	3,160.00	3,160.00	3,160.00	
95-7	Replace 10% of ranges (\$325)	1465.1		975.00	780.00	0.00	0.00	
	Subtotal	1465.1		33,000.00	25,280.90	18,355.70	18,355.70	
PHA Wide	Maintenance Vehicle	1475	1	18,000.00	13,447.50	13,447.50	13,447.50	
PHA Wide	Maintenance Equipment	1475		10,000.00	8,410.00	7,150.68	6,216.48	
PHA Wide	Office Equipment and Furniture	1475		3,000.00	18,050.47	3,050.47	3,050.47	
1	Resident Council computer system (HOPE Resident Council)	1475	0	1,750.00	0.00	0.00	0.00	
3	Resident Council computer system (Dream Team)	1475	0	1,750.00	0.00	0.00	0.00	
6	Resident Council computer system	1475	0	1,750.00	0.00	0.00	0.00	
	Subtotal	1475		36,250.00	39,907.97	23,648.65	22,714.45	

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Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Shawnee, Oklahoma			Grant Type and Number Capital Fund Program No: OK56P09550105 Replacement Housing Factor No:				Federal FY of Grant: 2005
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	8/17/2007		2/28/2007	8/17/2009			
95-1	8/17/2007		2/28/2007	8/17/2009			
95-2	8/17/2007		2/28/2007	8/17/2009			
95-3	8/17/2007		2/28/2007	8/17/2009			
95-5	8/17/2007		2/28/2007	8/17/2009			
95-6	8/17/2007		2/28/2007	8/17/2009			
95-7	8/17/2007		2/28/2007	8/17/2009			

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Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program No: OK56P09550105 Replacement Housing Factor No:					Federal FY of Grant: 2005
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Shawnee, OK		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:			Federal FY of Grant: 09/2006
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 6/30/2006 <input type="checkbox"/> Final Performance and Evaluation Report					
Lin e No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	53,895.00	53,895.00	0.00	0.00
3	1408 Management Improvements	130,627.60	130,627.60	63,760.11	0.00
4	1410 Administration	65,313.80	65,313.80	65,313.80	7,318.67
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	24,835.00	24,835.00	19,620.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	18,003.10	18,003.10	0.00	0.00
10	1460 Dwelling Structures	299,263.50	299,263.50	2,772.91	2,772.91
11	1465.1 Dwelling Equipment— Nonexpendable	29,400.00	29,400.00	0.00	0.00
12	1470 Nondwelling Structures	1,800.00	1,800.00	0.00	0.00
13	1475 Nondwelling Equipment	30,000.00	30,000.00	887.80	887.80
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00

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Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Shawnee, OK		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:		Federal FY of Grant: 09/2006	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 6/30/2006 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant: (sum of lines 2 – 20)	653,138.00	653,138.00	152,354.62	10,979.38
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security – Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security – Hard Costs	0.00	0.00	0.00	0.00
26	Amount of line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

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Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Operations	1406		53,895.00	53,895.00	0.00	0.00	
	<u>Subtotal</u>	<u>1406</u>		53,895.00	53,895.00	0.00	0.00	
PHA Wide	Special Programs Manager (salary, training, travel & employment costs)	1408	1	63,760.11	63,760.11	63,760.11	0.00	
PHA Wide	Grant Manager (61.5% of salary, training, travel & employment costs)	1408	1	0.00	0.00	0.00	0.00	
PHA Wide	Computer Software (upgrades)	1408	1	16,867.49	16,867.49	0.00	0.00	
PHA Wide	Administrative consultant for other HA tasks	1408	1	0.00	0.00	0.00	0.00	
PHA Wide	Administrative consultant for Energy Audit	1408	1	0.00	0.00	0.00	0.00	
PHA Wide	Administrative consultant for 504 compliance assessment	1408	1	0.00	0.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Contract City of Shawnee Police Department Additional Security & Protective Services	1408	1	50,000.00	50,000.00	0.00	0.00	
	<u>Subtotal</u>	<u>1408</u>		<u>130,627.60</u>	<u>130,627.60</u>	<u>63,760.11</u>	<u>0.00</u>	
PHA Wide	CFP Portion of Grant Manager (salary, training, travel and employment costs)	1410	1	60,338.21	60,338.21	60,338.21	5,079.57	
PHA Wide	CFP portion of Director of Technical Services (8% of salary, training, travel, and employment costs)	1410	1	4,975.59	4,975.59	4,975.59	2,239.10	
	<u>Subtotal</u>	<u>1410</u>		<u>65,313.80</u>	<u>65,313.80</u>	<u>65,313.80</u>	<u>7,318.67</u>	
95-2	A&E Correct exterior water damage, replacement of drivet and repair of brick exterior	1430	1	19,620.00	19,620.00	19,620.00	0.00	
95-5	A&E for HVAC system upgrade, renovation, or repair	1430	1	5,215.00	5,215.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Subtotal	1430		24,835.00	24,835.00	19,620.00	0.00	
PHA Wide	Landscape, tree removal and tree trimming	1450		500.00	500.00	0.00	0.00	
95-1	Landscape, tree removal and tree trimming	1450		750.00	750.00	0.00	0.00	
95-1	Sewer line repair or replacement	1450	1	1,500.00	1,500.00	0.00	0.00	
95-2	Landscape, tree removal and tree trimming	1450		8,403.10	8,403.10	0.00	0.00	
95-2	Signage	1450		0.00	0.00	0.00	0.00	
95-3	Landscape, tree removal and tree trimming	1450		750.00	750.00	0.00	0.00	
95-3	Sewer line repair or replacement	1450	1	1,500.00	1,500.00	0.00	0.00	
95-5	Landscape, tree removal and tree trimming	1450		750.00	750.00	0.00	0.00	
95-6	Landscape, tree removal and tree trimming	1450		350.00	350.00	0.00	0.00	
95-6	Sewer line repair or replacement	1450	1	1,500.00	1,500.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-7	Landscape, tree removal and tree trimming	1450		500.00	500.00	0.00	0.00	
95-7	Sewer line repair or replacement	1450	1	1,500.00	1,500.00	0.00	0.00	
	Subtotal	1450		18,003.10	18,003.10	0.00	0.00	
95-1	Replace 8% of hot water tanks (\$650)	1460	8	5,200.00	5,200.00	0.00	0.00	
95-1	Replace 5% of obsolete HVAC or components (\$2,900) with Energy Star rated	1460	4	11,600.00	11,600.00	0.00	0.00	
95-1	Install motion activated security lighting (\$160)	1460	26	4,160.00	4,160.00	0.00	0.00	
95-2	Replace 6% of hot water tanks (\$650)	1460	5	3,250.00	3,250.00	0.00	0.00	
95-2	Replace 1% of obsolete HVAC or components (\$2,900) with Energy Star rated	1460	1	2,900.00	2,900.00	0.00	0.00	

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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-2	Correct exterior water damage, replacement of drivet and repair of brick exterior	1460	1	210,000.00	210,000.00	0.00	0.00	
95-3	Replace 7% of hot water tanks (\$650)	1460	7	4,550.00	4,550.00	1,203.91	1,203.91	
95-3	Replace 3% of obsolete HVAC or components (\$2,900) with Energy Star rated	1460	2	5,800.00	5,800.00	0.00	0.00	
95-5	HVAC system upgrade, renovation, or repair	1430	1	18,203.50	18,203.50	0.00	0.00	
95-5	Replace 5% of air handlers and cooling components (\$1,100) with Energy Star rated	1460	5	5,500.00	5,500.00	0.00	0.00	
95-6	Replace 8% of hot water tanks (\$650)	1460	4	2,600.00	2,600.00	0.00	0.00	
95-6	Replace 6% of obsolete HVAC or components (\$2,900) with Energy Star rated	1460	3	8,700.00	8,700.00	0.00	0.00	
95-7	Replace 7% of hot water tanks (\$650)	1460	2	1,300.00	1,300.00	0.00	0.00	

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PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-7	Replace 10% of obsolete HVAC or components (\$2,900) with Energy Star rated	1460	3	8,700.00	8,700.00	0.00	0.00	
95-7	Replace roofs	1460	2	5,000.00	5,000.00	0.00	0.00	
95-7	Replace 10% of carpet (\$900)	1460	2	1,800.00	1,800.00	1,569.00	1,569.00	
	Subtotal	1460		299,263.50	299,263.50	2,772.91	2,772.91	
95-1	Replace 5% of refrigerators (\$500) with Energy Star rated	1465.1	5	2,500.00	2,500.00	0.00	0.00	
95-1	Replace 10% of ranges (\$340)	1465.1	10	3,400.00	3,400.00	0.00	0.00	
95-2	Replace 6% of refrigerators (\$500) with Energy Star rated	1465.1	5	2,500.00	2,500.00	0.00	0.00	
95-2	Replace 10% of ranges (\$340)	1465.1	8	2,720.00	2,720.00	0.00	0.00	
95-3	Replace 10% of refrigerators (\$500) with Energy Star rated	1465.1	9	4,500.00	4,500.00	0.00	0.00	
95-3	Replace 10% of ranges (\$340)	1465.1	9	3,060.00	3,060.00	0.00	0.00	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-5	Replace 10% of refrigerators (\$500) with Energy Star rated	1465.1	9	4,500.00	4,500.00	0.00	0.00	
95-5	Replace 10% of ranges (\$340)	1465.1	1	340.00	340.00	0.00	0.00	
95-6	Replace 10% of refrigerators (\$500) with Energy Star rated	1465.1	5	2,500.00	2,500.00	0.00	0.00	
95-6	Replace 10% of ranges (\$340)	1465.1	5	1,700.00	1,700.00	0.00	0.00	
95-7	Replace 10% of refrigerators (\$500) with Energy Star rated	1465.1	2	1,000.00	1,000.00	0.00	0.00	
95-7	Replace 10% of ranges (\$340)	1465.1	2	680.00	680.00	0.00	0.00	
	Subtotal	1465.1		29,400.00	29,400.00	0.00	0.00	
95-2	Install exhaust fan in beauty shop	1470	1	1,800.00	1,800.00	0.00	0.00	
	Subtotal	1465.1		1,800.00	1,800.00	0.00	0.00	
PHA Wide	Maintenance Equipment	1475		15,000.00	15,000.00	0.00	0.00	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550106 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Office Equipment and Furniture	1475		15,000.00	15,000.00	887.80	887.80	
	Subtotal	1475		30,000.00	30,000.00	887.80	887.80	
PHA Wide	Contingency	1502		0.00	0.00	0.00	0.00	
	Subtotal	1475		0.00	0.00	0.00	0.00	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program No: OK56P09550106 Replacement Housing Factor No:					Federal FY of Grant: 09/2004
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	07/17/08			07/17/10			
95-1	07/17/08			07/17/10			
95-2	07/17/08			07/17/10			
95-3	07/17/08			07/17/10			
95-5	07/17/08			07/17/10			
95-6	07/17/08			07/17/10			
95-7	07/17/08			07/17/10			

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Shawnee, OK		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:			Federal FY of Grant: 09/2008
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Lin e No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0.00			
2	1406 Operations	53,895.00			
3	1408 Management Improvements	130,627.60			
4	1410 Administration	65,313.80			
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	11,991.05			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	10,100.00			
10	1460 Dwelling Structures	201,710.55			
11	1465.1 Dwelling Equipment— Nonexpendable	31,600.00			
12	1470 Nondwelling Structures	53,800.00			
13	1475 Nondwelling Equipment	94,100.00			
14	1485 Demolition	0.00			
15	1490 Replacement Reserve	0.00			
16	1492 Moving to Work Demonstration	0.00			
17	1495.1 Relocation Costs	0.00			
18	1499 Development Activities	0.00			
19	1501 Collateralization or Debt Service	0.00			

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Shawnee, OK		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:			Federal FY of Grant: 09/2008
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Lin e No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	0.00			
21	Amount of Annual Grant: (sum of lines 2 – 20)	653,138.00			
22	Amount of line 21 Related to LBP Activities	0.00			
23	Amount of line 21 Related to Section 504 compliance	0.00			
24	Amount of line 21 Related to Security – Soft Costs	0.00			
25	Amount of Line 21 Related to Security – Hard Costs	0.00			
26	Amount of line 21 Related to Energy Conservation Measures	0.00			

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Operations	1406		53,895.00				
	<u>Subtotal</u>	<u>1406</u>		<u>53,895.00</u>				
PHA Wide	Special Programs Manager (salary, training, travel & employment costs)	1408	1	63,760.11				
PHA Wide	Grant Manager (salary, training, travel & employment costs)	1408	1	0.00				
PHA Wide	Computer Software (upgrades)	1408	1	16,867.49				
PHA Wide	Contract City of Shawnee Police Department Additional Security & Protective Services	1408	1	50,0000.00				
	<u>Subtotal</u>	<u>1408</u>		<u>130,627.60</u>				
PHA Wide	CFP Portion of Grant Manager (salary, training, travel and employment costs)	1410	1	60,338.21				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	CFP portion of Director of Technical Services (38% of salary, training, travel, and employment costs)	1410	1	4,975.59				
	Subtotal	1410		65,313.80				
95-5	A&E for HVAC system upgrade, renovation, or repair	1430	1	11,991.05				
	Subtotal	1430		11,991.05				
PHA Wide	Landscape, tree removal and tree trimming	1450		500.00				
95-1	Landscape, tree removal and tree trimming	1450		750.00				
95-1	Sewer line repair or replacement	1450	1	1,500.00				
95-2	Landscape, tree removal and tree trimming	1450		500.00				
95-3	Landscape, tree removal and tree trimming	1450		750.00				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-3	Sewer line repair or replacement	1450	1	1,500.00				
95-5	Landscape, tree removal and tree trimming	1450		750.00				
95-6	Landscape, tree removal and tree trimming	1450		350.00				
95-6	Sewer line repair or replacement	1450	1	1,500.00				
95-7	Landscape, tree removal and tree trimming	1450		500.00				
95-7	Sewer line repair or replacement	1450	1	1,500.00				
	Subtotal	1450		10,100.00				
95-1	Replace 10% of hot water tanks (\$500)	1460	10	5,000.00				
95-1	Replace 4% of obsolete HVAC or components (\$3,600)	1460	4	14,400.00				
95-2	Replace 10% of hot water tanks (\$675)	1460	8	5,400.00				
95-2	Replace 1% of obsolete HVAC or components (\$3,600)	1460	1	3,600.00				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-3	Replace 10% of hot water tanks (\$500)	1460	9	4,500.00				
95-3	Replace 3% of obsolete HVAC or components (\$3,600)	1460	3	10,800.00				
95-5	HVAC system upgrade, renovation, or repair	1430	1	118,710.55				
95-5	Replace 5% of air handlers and cooling components (\$1,100)	1460	5	5,500.00				
95-6	Replace 10% of hot water tanks (\$500)	1460	5	2,500.00				
95-6	Replace 6% of obsolete HVAC or components (\$3,600)	1460	3	10,800.00				
95-7	Replace 10% of hot water tanks (\$500)	1460	3	1,500.00				
95-7	Replace 10% of obsolete HVAC or components (\$3,600)	1460	3	10,800.00				
95-7	Replace roofs	1460	2	5,000.00				
95-7	Replace 10% of carpet (\$1,600)	1460	2	3,200.00				
	Subtotal	1460		201,710.55				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-1	Replace 10% of refrigerators (\$400)	1465.1	10	4,000.00				
95-1	Replace 10% of ranges (\$325)	1465.1	10	3,250.00				
95-2	Replace 10% of refrigerators (\$400)	1465.1	8	3,200.00				
95-2	Replace 10% of ranges (\$350)	1465.1	8	2,800.00				
95-3	Replace 10% of refrigerators (\$400)	1465.1	9	3,600.00				
95-3	Replace 10% of ranges (\$325)	1465.1	9	2,925.00				
95-5	Replace 10% of refrigerators (\$400)	1465.1	9	3,600.00				
95-5	Replace 10% of ranges (\$350)	1465.1	9	3,150.00				
95-6	Replace 10% of refrigerators (\$400)	1465.1	5	2,000.00				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-6	Replace 10% of ranges (\$325)	1465.1	5	1,625.00				
95-7	Replace 10% of refrigerators (\$400)	1465.1	2	800.00				
95-7	Replace 10% of ranges (\$325)	1465.1	2	650.00				
	Subtotal	1465.1		31,600.00				
95-2	Safety and security improvements	1470		10,500.00				
95-2	Repair/replacement of fire alarm system	1470		15,800.00				
95-5	Safety and security improvements	1470		7,000.00				
95-5	Repair/replacement of fire alarm system	1470		20,500.00				
	Subtotal	1470		53,800.00				
PHA Wide	Maintenance Vehicle	1475	1	15,000.00				
PHA Wide	Maintenance Equipment	1475		20,000.00				
PHA Wide	Office Equipment and Furniture	1475		20,000.00				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program Grant No: OK56P09550108 Replacement Housing Factor Grant No:				Federal FY of Grant: 09/2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
95-1	Coin operated Washers (\$1,000)	1475	1	1,000.00				
95-1	Coin operated Dryers (\$700)	1475	1	700.00				
95-2	Coin operated Washers (\$1,000)	1475	6	6,000.00				
95-2	Coin operated Dryer (\$700)	1475	6	4,200.00				
95-5	Coin operated Washers (\$1,000)	1475	10	10,000.00				
95-5	Coin operated Dryer (\$700)	1475	10	7,000.00				
95-6	Coin Operated Washers (1,000)	1475	6	6,000.00				
95-6	Coin Operated Dryers (\$700)	1475	6	4,200.00				
	Subtotal	1475		94,100.00				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Housing Authority of the City of Shawnee, Oklahoma		Grant Type and Number Capital Fund Program No: OK56P09550108 Replacement Housing Factor No:					Federal FY of Grant: 09/2008
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	09/10			09/12			
95-1	09/10			09/12			
95-2	09/10			09/12			
95-3	09/10			09/12			
95-5	09/10			09/12			
95-6	09/10			09/12			
95-7	09/10			09/12			

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority of the City of Shawnee, Oklahoma				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2009 PHA FY: 2009	Work Statement for Year 3 FFY Grant: 2010 PHA FY: 2010	Work Statement for Year 4 FFY Grant: 2011 PHA FY: 2011	Work Statement for Year 5 FFY Grant: 2012 PHA FY: 2012
	Annual Statement				
PHA Wide		\$241,856.40	\$241,856.40	\$45,000.00	\$126,388.40
95-1		\$62,049.60	\$184,085.60	\$51,450.00	\$133,574.00
95-2		\$33,180.00	\$33,630.00	\$10,880.00	\$211,076.00
95-3		\$109,292.00	\$13,830.00	\$38,250.00	\$132,180.00
95-5		\$17,750.00	\$142,764.00	\$169,682.40	\$48,419.60
95-6		\$143,120.00	\$19,582.00	\$333,025.60	\$0.00
95-7		\$45,890.00	\$17,390.00	\$4,850.00	\$1,500.00
CFP Funds Listed for 5-year planning		\$653,138.00	\$653,138.00	\$653,138.00	\$653,138.00
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See Annual Statement	<i>PHA Wide – 1406</i>	Operations	20,000.00	<i>PHA Wide – 1406</i>	Operations	20,000.00
	<i>PHA Wide -1408</i>	Special Programs Manager – Salary, training, travel and employment costs	63,109.83	<i>PHA Wide -1408</i>	Special Programs Manager – Salary, training, travel and employment costs	63,109.83
	<i>PHA Wide -1408</i>	Grant Manager – Salary, training, travel and employment costs	1,000.00	<i>PHA Wide -1408</i>	Grant Manager – Salary, training, travel and employment costs	1,000.00
	PHA Wide – 1408	Computer software upgrades for administrative computer system	7,327.77	PHA Wide – 1408	Computer software upgrades for administrative computer system	7,327.77
	PHA Wide – 1408	Consultant for general administrative management improvement	1,000.00	PHA Wide – 1408	Consultant for general administrative management improvement	1,000.00
	PHA Wide – 1408	Resident training travel and stipends (group and individual)	1,000.00	PHA Wide – 1408	Resident training travel and stipends (group and individual)	1,000.00
Total CFP Estimated Cost			\$93,437.60			\$93,437.60

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	<i>PHA Wide – 1408</i>	Contract City of Shawnee Police Department Additional Security and Protective Services	50,000.00	<i>PHA Wide – 1408</i>	Contract City of Shawnee Police Department Additional Security and Protective Services	50,000.00
Annual	<i>PHA Wide – 1410</i>	Grant Manager – Salary, training, travel and employment costs	58,687.72	<i>PHA Wide – 1410</i>	Grant Manager – Salary, training, travel and employment costs	58,687.72
Statement	<i>PHA Wide – 1410</i>	Director of Technical Services – Salary, training, travel and employment costs	1,531.08	<i>PHA Wide – 1410</i>	Director of Technical Services – Salary, training, travel and employment costs	1,531.08
	PHA Wide – 1410	Executive Director – Salary, training, travel and employment costs	100.00	PHA Wide – 1410	Executive Director – Salary, training, travel and employment costs	100.00
	PHA Wide – 1410	Capital Fund Coordinator – Salary, training, travel and employment costs	100.00	PHA Wide – 1410	Capital Fund Coordinator – Salary, training, travel and employment costs	100.00
Total CFP Estimated Cost			\$110,418.80			\$110,418.80

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	<i>PHA Wide – 1475</i>	Maintenance Vehicle replacement	18,000.00	<i>PHA Wide – 1475</i>	Maintenance Vehicle replacement	18,000.00
Annual	<i>PHA Wide -1475</i>	Maintenance Equipment (includes replacement or procurement of such as lawnmowers, weed eaters, paint guns, sewer machines, etc.)	5,000.00	<i>PHA Wide -1475</i>	Maintenance Equipment (includes replacement or procurement of such as lawnmowers, weed eaters, paint guns, sewer machines, etc.)	5,000.00
Statement	<i>PHA Wide – 1475</i>	Office Equipment and Furniture (includes replacement or procurement of various equipment such as copiers, desks, etc.)	5,000.00	<i>PHA Wide – 1475</i>	Office Equipment and Furniture (includes replacement or procurement of various equipment such as copiers, desks, etc.)	5,000.00
	PHA Wide – 1475	Computer and Audio Visual Equipment (includes replacement or procurement of various equipment such as computers, etc.)	10,000.00	PHA Wide – 1475	Computer and Audio Visual Equipment (includes replacement or procurement of various equipment such as computers, etc.)	10,000.00
	95-1 – 1430	A&E Window Replacement	500.00	95-1 – 1430	A&E Concrete repair/replacement (including parking, sidewalks, clotheslines, driveways patios)	4,500.00
Total CFP Estimated Cost			\$38,500.00			\$42,500.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-1 – 1450	Gas line repair/replacement	2,500.00	95-1 – 1460	Roof repair/replacement to include community center roof	157,285.60
Annual	95-1 – 1450	Water line repair/replacement	2,500.00	95-1 – 1460	Exterior window shutters	6,750.00
Statement	95-1 – 1450	Sewer line repair/replacement	2,500.00	95-1 – 1460	Replace 10% of hot water tanks (\$240)	2,400.00
	95-1 – 1450	Electric service repair/replacement	2,500.00	95-1 – 1460	Replace 10% of A/C/cooling components (\$390)	3,900.00
	95-1 – 1450	Concrete repair/replacement (including parking, sidewalks, clotheslines, driveways patios)	1,000.00	95-1 – 1460	Replace 5% of furnaces/ air handlers (\$350)	1,750.00
	95-1 – 1460	Window replacement	20,000.00	95-1 – 1465.1	Replace 10% of refrigerators (\$425)	4,250.00
	95-1 – 1460	Milstead tile repair/replacement	14,999.60	95-1 – 1465.1	Replace 10% of ranges (\$325)	3,250.00
Total CFP Estimated Cost			\$45,999.60			\$179,585.60

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-1 – 1460	Replace 10% of hot water tanks (\$240)	2,400.00	95-2 – 1450	Landscape, tree removal and tree trimming	2,000.00
Annual	95-1 – 1460	Replace 10% of A/C/cooling components (\$390)	3,900.00	95-2 – 1460	Replace 10% of hot water tanks (\$240)	1,920.00
Statement	95-1 – 1460	Replace 5% of furnaces/ air handlers (\$350)	1,750.00	95-2 – 1460	Replace 5% of A/C/cooling components (\$390)	1,560.00
	95-1 – 1465.1	Replace 10% of refrigerators (\$425)	4,250.00	95-2 – 1460	Replace 1% of furnaces/ air handlers (\$1200)	1,200.00
	95-1 – 1465.1	Replace 10% of ranges (\$325)	3,250.00	95-2 – 1465.1	Replace 10% of refrigerators (\$425)	3,400.00
	95-2 – 1430	Comprehensive study – Expansion of Hi-Rise community space and maintenance workroom	2,500.00	95-2 – 1465.1	Replace 10% of ranges (\$325)	2,600.00
	95-2 – 1430	A&E sidewalk/porch repair/replacement	1,000.00	95-2 – 1470	Replace carpet in common areas	20,950.00
	95-2 -1450	Landscape, tree removal tree trimming	5,000.00	95-3 – 1450	Landscape, tree removal and tree trimming	2,000.00
Total CFP Estimated Cost			\$24,050.00			\$35,630.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-2 – 1450	Signage	4,000.00	95-3 – 1460	Replace 10% of hot water tanks (\$240)	2,160.00
Ann	95-2 – 1450	Sidewalk/porch repair/replacement	1,000.00	95-3 – 1460	Replace 3% of A/C/cooling components (\$390)	1,170.00
ual						
Statement	95-2 – 1450	Water line repair/replacement	2,500.00	95-3 – 1460	Replace 5% of furnaces/ air handlers/heating components (\$350)	1,750.00
	95-2 – 1450	Sewer line repair/replacement	2,500.00	95-3 – 1465.1	Replace 10% of refrigerators (\$425)	3,825.00
	95-2 – 1450	Electric service repair/replacement	500.00	95-3 – 1465.1	Replace 10% of ranges (\$325)	2,925.00
	95-2 – 1460	Replace 10% of hot water tanks (\$240)	1,920.00	95-5 – 1430	A&E Chiller/Boiler repair/replacement (including chiller, boilers and fancoil HVAC upgrade or renovation)	15,983.00
	95-2 – 1460	Replace 5% of A/C/cooling components (\$390)	1,560.00	95-5 – 1450	Landscape, tree removal and tree trimming	2,000.00
	95-2 – 1460	Replace 1% of furnaces/ air handlers (\$1200)	1,200.00	95-5 – 1465.1	Replace 10% of refrigerators (\$425)	3,825.00
	95-2 – 1465.1	Replace 10% of refrigerators (\$425)	3,400.00	95-5 – 1465.1	Replace 10% of ranges (\$325)	2,925.00
Total CFP Estimated Cost			\$18,580.00			\$36,563.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-2 – 1465.1	Replace 10% of ranges (\$325)	2,600.00	95-5 – 1470	Chiller/Boiler system repair/replacement including chiller, boilers and fan coil HVAC upgrade or renovation	88,031.00
	95-2 – 1475	Lawn mower	3,500.00	95-5 – 1470	Carpet in common areas	30,000.00
Ann	95-3 – 1430	A&E Concrete repair/replacement (including sidewalks, clothesline pads, patios, parking, driveways)	550.00	95-6 – 1450	Landscape, tree removal and tree trimming	1,250.00
	95-3 – 1430	A&E Window Replacement	8,962.00	95-6 – 1460	Mini-blinds (street side)	10,462.00
	95-3 – 1450	Concrete repair/replacement	50,950.00	95-6 -1460	Replace 5% of hot water tanks (\$240)	720.00
Statement	95-3 – 1450	Gas line repair/replacement	2,500.00	95-6 – 1460	Replace 10% of A/C/cooling components (\$390)	2,700.00
	95-3 – 1450	Water line repair/replacement	2,500.00	95-6 – 1460	Replace 3% of furnaces/air handlers/heating components (\$350)	700.00
	95-3 – 1450	Sewer line repair/replacement	2,500.00	95-6 – 1465.1	Replace 10% of refrigerators (\$425)	2,125.00
	95-3 – 1450	Electric service repair/replacement	2,500.00	95-6 – 1465.1	Replace 10% of ranges (\$325)	1,625.00
Total CFP Estimated Cost			\$76,562.00			\$137,613.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-3 – 1450	Landscape, tree removal and tree trimming	2,000.00	95-7 – 1450	Landscape, tree removal and tree trimming	750.00
Ann	95-3 – 1460	Window replacement	25,000.00	95-7 -1460	Replace 5% of hot water tanks (\$240)	720.00
ual						
Statement	95-3 – 1460	Replace 10% of hot water tanks (\$240)	2,160.00	95-7 – 1460	Replace 10% of A/C/cooling components (\$390)	1,170.00
	95-3 – 1460	Replace 3% of A/C/cooling components (\$390)	1,170.00	95-7 – 1460	Replace 5% of furnaces/ air handlers/heating components (\$350)	700.00
	95-3 – 1460	Replace 5% of furnaces/ air handlers (\$350)	1,750.00	95-7 – 1460	Roof repair/replacement	10,000.00
	95-3 – 1465.1	Replace 10% of refrigerators (\$425)	3,825.00	95-7 – 1460	Replace 8% of carpet	1,800.00
	95-3 – 1465.1	Replace 10% of ranges (\$325)	2,925.00	95-7 – 1465.1	Replace 10% of refrigerators (\$425)	1,275.00
	95-5 – 1450	Sidewalk/porch repair/replacement	1,000.00	95-7 – 1465.1	Replace 10% of ranges (\$325)	975.00
Total CFP Estimated Cost			\$39,830.00			\$17,390.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-5 – 1450	Water line repair/replacement	2,500.00			
Ann	95-5 – 1450	Sewer line repair/replacement	2,500.00			
ual						
Statement	95-5 – 1450	Gas line repair/replacement	2,500.00			
	95-5 – 1450	Electric service repair/replacement	500.00			
	95-5 – 1450	Landscape, tree removal and tree trimming	2,000.00			
	95-5 – 1465.1	Replace 10% of refrigerators (\$425)	3,825.00			
	95-5 – 1465.1	Replace 10% of ranges (\$325)	2,925.00			
	95-6 – 1450	Sidewalk, porch and dumpster pad replacement	1,000.00			
	95-6 – 1450	Gas line repair/replacement	2,500.00			
	95-6 – 1450	Water line repair/replacement	2,500.00			
	95-6 – 1450	Sewer line repair/replacement	2,500.00			
Total CFP Estimated Cost			\$25,250.00			

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-6 – 1450	Electric service repair/replacement	2,500.00			
Annual	95-6 – 1450	Landscape, tree removal and tree trimming	1,250.00			
	95-6 – 1460	Roof replacement (10 buildings)	100,000.00			
Statement	95-6 – 1460	Attic firebreak (10 buildings)	23,000.00			
	95-6 – 1460	Replace 5% of hot water tanks (\$240)	720.0			
	95-6 – 1460	Replace 10% of A/C/cooling components (\$390)	2,700.00			
	95-6 – 1460	Replace 3% of furnaces/air handlers (\$350)	700.00			
	95-6 – 1465.1	Replace 10% of refrigerators (\$425)	2,125.00			
	95-6 – 1465.1	Replace 10% of ranges (\$325)	1,625.00			
	95-7 – 1430	A&E Roof and attic upgrade for efficiency (including insulation and venting)	1,500.00			
Total CFP Estimated Cost			\$136,120.00			

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-7 – 1450	Sidewalk, porch and driveway repair/ replacement	1,000.00			
Annual	95-7 – 1450	Gas line repair/replacement	2,500.00			
Statement	95-7 – 1450	Water line repair/replacement	2,500.00			
	95-7 – 1450	Sewer line repair/replacement	2,500.00			
	95-7 – 1450	Electric service repair/replacement	500.00			
	95-7 – 1450	Landscape, tree removal and tree trimming	750.00			
	95-7 – 1460	Roof and attic upgrade for efficiency (including insulation and venting)	15,000.00			
	95-7 – 1460	Garage door repair/replacement	1,500.00			
	95-7 – 1460	Repair foundation of units	1,500.00			
	95-7 – 1460	Replace 10% of hot water tanks (\$240)	720.00			
	95-7 – 1460	Replace 10% of A/C/cooling components (\$390)	1,170.00			
Total CFP Estimated Cost			\$29,640.00			

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	95-7 – 1460	Replace 5% of furnaces/ air handlers/heating components (\$350)	700.00			
Ann	95-7 – 1460	Roof repair/replacement	10,000.00			
ual						
Statement	95-7 – 1460	Replace 8% of carpet	1,800.00			
	95-7 – 1465.1	Replace 10% of refrigerators (\$425)	1,275.00			
	95-7 – 1465.1	Replace 10% of ranges (\$325)	975.00			
Total CFP Estimated Cost			\$14,750.00			

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2011 PHA FY: 2011			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<i>PHA Wide – 1470</i>	Maintenance Storage Building	10,000.00	<i>PHA Wide – 1430</i>	A&E Resident Programs Facility	5,000.00
<i>PHA Wide – 1475</i>	Community space equipment and furniture	5,000.00	<i>PHA Wide - 1430</i>	A&E Parking/Driveway repair/replacement for Community Center and offices	6,000.00
<i>PHA Wide – 1475</i>	Special Programs vehicle	30,000.00	<i>PHA Wide – 1440</i>	Site acquisition	20,000.00
95-1 - 1460	Unit modification under reasonable accommodation	2,500.00	PHA Wide – 1450	Parking/driveway repair/replacement for Community Center and offices	50,000.00
95-1 – 1460	Ridge venting	48,950.00	PHA Wide – 1450	Fence repair/replacement	1,500.00
95-2 – 1470	Emergency generator repair/replacement	2,500.00	PHA Wide – 1450	Landscaping, tree removal and tree trimming	2,500.00
95-2 – 1470	Elevator repair/replacement (including motor)	2,500.00	PHA Wide – 1460	Hearing/Vision impaired unit modifications	2,500.00
95-2 – 1475	Washer/dryer replacement	5,880.00	PHA Wide – 1470	Expansion/rehabilitation to Administrative/ Community Building	18,888.40
95-3 – 1430	A&E Roof and attic upgrade for efficiency (including insulation and venting)	2,500.00	PHA Wide – 1475	Maintenance Equipment (includes replacement or procurement of such as lawnmowers, weed eaters, paint guns, sewer machines, etc.)	10,000.00
Total CFP Estimated Cost		\$109,830.00			\$116,388.40

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2011 PHA FY: 2011			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
95-3 – 1450	Fence repair/replacement	1,500.00	PHA Wide – 1475	Office Equipment and Furniture (includes replacement or procurement of various equipment such as copiers, desks, etc.)	10,000.00
95-3 – 1460	Unit modification under reasonable accommodation	2,500.00	95-1 – 1430	A&E Bathroom tub replacement	7,400.00
95-3 – 1460	Roof and attic upgrade for efficiency (including insulation and venting)	25,000.00	95-1 – 1430	A&E Roof and attic upgrade for efficiency (including insulation and venting)	3,000.00
95-3 – 1460	Exterior window shutters	6,750.00	95-1 – 1460	Re-brick unit	10,000.00
95-5 – 1430	A&E Kitchen cabinet replacement	12,038.40	95-1 – 1460	Bathroom tub replacement	76,628.40
95-5 – 1460	Kitchen cabinet replacement	124,000.00	95-1 – 1460	Roof and attic upgrade for efficiency (including insulation and venting)	34,895.60
95-5 – 1460	Drivet repair/replacement	12,844.00	95-2 – 1430	A&E for correction of exterior water damage replacement of drivet and repair of brick exterior	1,000.00
Total CFP Estimated Cost		\$184,632.40			\$142,924.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2011 PHA FY: 2011			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
95-5 – 1470	Elevator repair/replacement (including motor)	2,500.00	95-2 – 1460	Correction of exterior water damage replacement of drivet and repair of brick exterior	189,076.00
95-5 – 1470	Emergency generator repair/replacement	2,500.00	95-2 – 1470	Automatic door repair/replacement	5,000.00
95-5 – 1470	Automatic door repair/replacement	5,000.00	95-2 – 1470	Carpet repair/replacement	16,000.00
95-5 - 1470	Ceiling fans in driveway common area	1,000.00	95-3 – 1430	A&E Kitchen cabinet replacement (Duplexes)	15,035.00
95-5 – 1475	Washer/dryer replacement	9,800.00	95-3 – 1460	Re-brick unit	10,000.00
95-6 – 1430	A&E Bathroom tub replacement	9,000.00	95-3 – 1460	Kitchen cabinet replacement (Duplexes)	50,345.00
95-6 – 1450	Landscaping	1,000.00	95-3 – 1460	Ridge venting	48,450.00
95-6 – 1450	Fence repair/replacement	1,500.00	95-5 – 1450	Paint fence	9,000.00
95-6 – 1460	Bathroom tub replacement	296,375.60	95-5 – 1450	Fence repair/replacement	4,500.00
95-6 – 1460	Unit modification under reasonable accommodation	2,500.00	95-5 -1470	Carpet repair/replacement	25,000.00
95-6 – 1470	Staircase replacement	22,650.00	95-5 – 1470	Fire alarm panel repair/replacement	6,000.00
Total CFP Estimated Cost		\$353,825.60			\$378,406.00

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2011 PHA FY: 2011			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
95-7 – 1460	Unit modification under reasonable accommodation	2,500.00	95-5 – 1470	Exhaust fan vent repair/replacement	3,919.60
95-7 – 1460	Re-brick unit	2,350.00	95-7 – 1450	Fence repair/replacement	1,500.00
			95-3 – 1460	Re-brick unit	8,350.00
			95-1 – 1460	Upgrade electrical to include the replacement of lead from meter to unit and breaker boxes	1,650.00
Total CFP Estimated Cost		\$4,850.00			\$15,419.60

Attachment A

13-III.F. PROHIBITION AGAINST TERMINATING TENANCY OF VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING [Pub.L. 109-162 and 109-271]

The Violence against Women Reauthorization Act of 2005 (VAWA), provides that “criminal activity directly relating to domestic violence, dating violence, or stalking, engaged in by a member of a tenant’s household or any guest or other person under the tenant’s control, shall not be cause for termination of the tenancy or occupancy rights, if the tenant or immediate family member of the tenant’s family is the victim or threatened victim of that abuse.” VAWA further provides that incidents of actual or threatened domestic violence, dating violence, or stalking may not be construed either as serious or repeated violations of the lease by the victim of such violence or as good cause for terminating the tenancy or occupancy rights of the victim of such violence.

VAWA does not limit the PHA’s authority to terminate the tenancy of any tenant if the PHA can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to the property.

Victim Documentation

PHA Policy

When a tenant family is facing lease termination because of the actions of a tenant, household member, guest, or other person under the tenant’s control and a tenant or immediate family member of the tenant’s family claims that she or he is the victim of such actions and that the actions are related to domestic violence, dating violence, or stalking, the PHA will require the individual to submit documentation affirming that claim.

The documentation must include two elements:

- A signed statement by the victim that provides the name of the perpetrator and certifies that the incidents in question are bona fide incidents of actual or threatened domestic violence, dating violence, or stalking

- One of the following:

- A police or court record documenting the actual or threatened abuse

- A statement signed by an employee, agent, or volunteer of a victim service provider; an attorney; a medical professional; or another knowledgeable professional from whom the victim has sought assistance in addressing the actual or threatened abuse. The professional must attest under penalty of perjury that the incidents in question are bona fide incidents of abuse, and the victim must sign or attest to the statement.

The required certification and supporting documentation must be submitted to the PHA within 14 business days after the individual claiming victim status receives a request for such certification. The PHA, owner or manager will be aware that the delivery of the certification form to the tenant in response to an incident via mail may place the victim at risk, e.g., the abuser

may monitor the mail. The PHA may require that the tenant come into the office to pick up the certification form and will work with tenants to make delivery arrangements that do not place the tenant at risk. This 14-day deadline may be extended at the PHA's discretion. If the individual does not provide the required certification and supporting documentation within 14 business days, or the approved extension period, the PHA may proceed with assistance termination.

The PHA also reserves the right to waive these victim verification requirements and accept only a self-certification from the victim if the PHA deems the victim's life to be in imminent danger.

Once a victim has completed certification requirements, the PHA will continue to assist the victim and may use bifurcation as a tool to remove a perpetrator from assistance. Owners will be notified of their legal obligation to continue housing the victim, while using lease bifurcation to remove the perpetrator from a unit. The PHA will make all best efforts to work with victims of domestic violence before terminating the victim's assistance.

Terminating or Evicting a Perpetrator of Domestic Violence

Although VAWA provides protection from termination for victims of domestic violence, it does not provide protection for perpetrators. In fact, VAWA gives the PHA the explicit authority to bifurcate a lease, or to remove a household member from a lease, "in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in criminal acts of physical violence against family members or others, without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also a tenant or lawful occupant." This authority supersedes any local, state, or other federal law to the contrary. However, if the PHA chooses to exercise this authority, it must follow any procedures prescribed by HUD or by applicable local, state, or federal law for eviction, lease termination, or termination of assistance [Pub.L. 109-271].

PHA Policy

When the actions of a tenant or other family member result in a determination by the PHA to terminate the family's lease and another family member claims that the actions involve criminal acts of physical violence against family members or others, the PHA will request that the victim submit the above required certification and supporting documentation in accordance with the stated time frame. If the certification and supporting documentation are submitted within the required time frame or any approved extension period, the PHA will bifurcate the lease and evict or terminate the occupancy rights of the perpetrator. If the victim does not provide the certification and supporting documentation, as required, the PHA will proceed with termination of the family's lease.

If the PHA can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to the property if the tenant's tenancy is not terminated, the PHA will bypass the standard process and proceed with the immediate termination of the family.

PHA Confidentiality Requirements

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence and may neither be entered into any shared data base nor provided to any related entity, except to the extent that the disclosure (a) is requested or consented to by the individual in writing, (b) is required for use in an eviction proceeding, or (c) is otherwise required by applicable law.

Attachment B

Narrative of Progress of Five-Year Mission and Goals

The Housing Authority of the City of Shawnee has completed several goals. The goals that are being accomplished are listed below:

1. **Goal: Expand the supply of assisted Housing.** The Housing Authority continues to cooperate with the non-profit, Development Enterprises of Central Oklahoma, Inc. (DECO), to leverage private or other public funds to create additional housing. In 2006, construction was completed on Legacy Park, a 60 unit elderly tax credit property. It is now leased up with DECO conducting leasing and occupancy duties. Another development, Kickapoo Run Homes, is well underway with construction approximately 80% complete. This is a development consisting of 32 single family homes that will be tax credit rental units. This development is located on land that was previously owned by the Housing Authority and was determined to be surplus. With HUD approval, the proceeds of the sale of the land were donated to the development making the project more viable. More recently, a tax credit application for the development and construction of 39 single family units, called Heritage Park Homes, has been approved by Oklahoma Housing Finance Agency. Construction on this project should be underway in 2008. The Housing Authority sponsored an application for tax credits for Linden Apartments. This development has been leasing for over a year. Predevelopment activities continue on other projects as opportunity arises.
2. **Goal: Improve the quality of assisted housing.** The Housing Authority continued to be a High Performer in PHAS with a score of 95% for FY2006 and a SEMAP score of 96% for FY2006. The Capital Fund Program allocations were used in part to renovate and modernize Public Housing units by completing such items as roof replacements, appliance replacements, and boiler/chiller replacement as well as other items. Surplus land the Authority owned has gone through the formal HUD disposition procedure and is the site for a development of low to moderate income housing.
3. **Increase assisted housing choices.** On June 10, 2003 the Authority approved a Section 8 Administrative Plan that elected to offer the homeownership option. The Housing Authority of the City of Shawnee received funding for comprehensive housing counseling effective September 1, 2008 and continues to be a HUD approved housing counseling agency. The Authority continues to offer the ROSS Homeownership Supportive Service Program to residents of public housing. While this program

will in in September 2007, it will be replaced by ROSS Family Homeownership. The grant agreement executed on March 14, 2007 and continues through March 13, 2010.

4. **Improve community quality of life and economic vitality.** The Authority continues to utilize Capital Fund Program to fund a cooperative agreement with the City of Shawnee Police Department for the provision of supplemental police services. The Authority applied on September 1, 2006 to receive approval of a two year extension for Project 95-5 as an elderly only designation from HUD and has received a two year extension for that designation.
5. Promote self-sufficiency and asset development of families and individuals. The Authority operates a Family Self-Sufficiency Program and executed a grant agreement on July 12, 2007 to receive funding for two public housing FSS Coordinators. Also on June 1, 2005 the Authority executed an agreement with HUD for a Public Housing ROSS Elderly and Persons with Disabilities grant program. This program will run through May 31, 2008. The FY2003 ROSS Homeownership Supportive Services Program will be offered through September, 2007 and will be replaced by ROSS
6. **Ensure equal opportunity in housing for all Americans.** The Authority continues to follow established policies and procedures and makes reasonable accommodations when requested.

No follow-up plan was required regarding the last Resident Assessment of Service and Satisfaction (RASS)

Attachment C

Resident Advisory Board meeting minutes

August 15, 2007

3:00 – 4:00 p.m.

Members Present: Jonice Collins, Ina Boone, Loretta Murphy, James Russell, Leanna Barry

Staff Present: Melissa Terrell, Julia Lee, Lynn Greenland

Meeting called to order by Melissa Terrell at 3:00 p.m. Ms. Terrell introduced herself and explained that with the 1998 QWHRA act, HUD began to make Housing Authority's more accountable and increased resident involvement in how the Housing Authority's spend their money. She said that the agency plan spells out the operations and budgets, etc. Julie Lee met with each of the existing Resident Councils and they gave feedback on how they think Capital Fund money should be spent. Reminded everyone that the CF budget can change as priorities change – the list is “needs based” with health and safety items taking priority. Also, reminded everyone that the 2008 CF money will not arrive till 2008, but won't be procured and/or spent till 2009/2010.

Overview of Major spending items:

- HVAC system upgrade and renovation at the Tower. Housing Authority got a new chiller, but needs new air handlers. Approx. \$118,000 will do 33 units
- Salaries of several staff (2 lines)
- Police department officer salary for additional security
- Minor landscape and tree removal
- 10% of hot water tanks – excluding Tower
- Replace HVAC components, labor, a/c coils for developments that need it 1 – 10% per development. AC costs have increased b/c we were doing this in-house, but now have to use contractor
 - 95-1 4 units total replacement
 - 95-2 1 unit
 - 95-3 3 units
 - 95-5 5 units
 - 95-6 3 units
 - 95-6 3 units
- 2 roofs in 95-7

- 10% of ranges/refrigerators
 - 95-1 10%
 - 95-2 8
 - 95-3 9
 - Tower 9
 - 95-6 5
 - 95-7 2
- Safety/security improvements (surveillance equipment) - \$10,500 for Tower and \$7,000 for Hi-Rise
- Repair and replacement of Fire Alarm system items - \$15,800 Hi-Rise and \$20,500 for Tower
- Replacement of maintenance vehicle – rotate out in 10 years
- Maintenance equipment - \$20,000
- Office equipment/furniture \$20,000
- Replace all coin operated washer and dryers (tower, hi-rise, Milstead and 95-6)
- In the 5 year needs, roofs in 95-6 and 95-1
- Resident comment to add ceiling fans under the canopy at the tower was included in 5 year plan

Opened the floor for questions/comments.

Mr. Russell commented that 4 years ago this community started dealing with ADA issues and announced that DOT will be meeting with the City of Shawnee developing an appropriate grievance policy and transition plan. He noted that the Housing Authority may need to be involved as well and requested that the Housing Authority meet with the group to help. He brought this issue up here because he would like to see the Housing Authority put some money aside in the 5 year plan to deal with what they may need to remedy on their part. For example, as the City is required to put in more sidewalks, the Housing Authority may also be asked to “tie in” to these new sidewalks. Ms. Lee noted that there was quite a lot of money spent last year on sidewalks and that the 5 year plan currently includes money earmarked for sidewalk repair and replacement. Ms. Terrell also added that the Authority recently completed a fair housing or 504 compliance audit. She explained that this audit included random inspection of apartments, parking spaces and Authority facilities. The Authority is currently in compliance with all expectations.

Ms. Boone said that there is a fungus in the bushes outside of her unit (project 95-1). Staff noted that this is a work order item and should be reported as such.

Ms. Barry said that there is a lot of extra trash in and around the apartment area (project 95-6). Ms. Terrell said she is aware of the issue and that it has been a staffing issue. She said that there is a work order item every Monday to clean breezeways and do a

trash run of the area. She said that residents should start to see an improvement in this, but asked that residents report their concerns to staff via voice mail or phone.

Ms. Murphy asked what the plans are for the patio area – is the cover going to be replaced? Ms. Lee answered that the Housing Authority is currently working to repair exterior dryvit at the Hi-Rise and is going to see if the patio cover can be replaced at the same time the dryvit is repaired.

Ms. Murphy asked when pet stations are going to be installed. Ms. Greenland said that the cost on these is relatively low and won't necessarily be a Capital Fund item. There has been no decision made on these yet.

Ms. Barry said that there is rust over the top of her door in the Kickapoo Park Apartments. Staff asked that she call in a work order so that maintenance can look at it to decide what needs to be done.

Ms. Murphy asked if they are going to get new carpet at the Hi-Rise. Ms. Lee said that this was put in the 5 year plan. She said the Housing Authority would like to do this now, but they have to do the Tower and the Hi-Rise at the same time, so they are holding off 2 more years until the time when the air handlers are all replaced at the Tower. This is because of water leaks from handlers before they are replaced. She said that carpet replacement is on the high priority list and should occur about 2 years down the line. Total cost will be approximately \$30,000.

Ms. Barry asked if the Housing Authority was going to send out a letter about trash pick up (new poly carts used within the City). Ms. Terrell said that daily there are new problems surfacing with this changeover. As a rule, residents need to contact the City, not the Housing Authority regarding this issue. Ms. Terrell did say that wherever the Housing Authority pays the water, they will have to assess an extra \$4 charge for an extra poly cart if the resident requests this.

There were no comments from resident members regarding the Section 8 program changes, etc.

Ms. Terrell continued by running through a re-cap of major changes to Public Housing Policy contained in this plan. She said that the Housing Authority has purchased a template from Nan McKay Company that helps with completing this plan. It was somewhat complex this first time to complete though.

- The late charge was \$10/month. Historically a lot of people just pay late and incur the late fee. The Housing Authority moved away from making rent arrangements two years ago and that helped some with timely payments. In order to have a greater impact on timely rent payment, the late fee will increase to \$25/month.

- Security deposits will be increased (only will affect new residents) and they will still be able to break up the payments of four installments
 - 100-150 for elderly
 - 150 – 200 for efficiency
 - 175 – 225 one bedroom
 - 200- 250 for two bedroom
 - 225 – 275 for three bedroom
 - 250 – 300 for four bedroom
- Increase the bad check fee to \$25.00
- Changing minimum rent from \$25 to \$50. This will impact you if you're getting a utility reimbursement. This has already been changed in the Section 8 program.
- Trampolines are not going to be allowed on Housing Authority property at all
- Flat rent – looking at these – possibility that these amounts will change too – they will increase – there is so much criteria that has to be evaluated before a change is implemented and the final increase isn't known yet.
- Violence Against Women Act policy is now included. If you are a victim, there is some information that the resident provides to the Housing Authority and they become a protected class
- Grievance Policy – always have had a staff handle this. Obviously, it can't be the person who did the action that is being grieved . . Randy or Kathryn have handled the grievances – don't want to have to go outside to a board. What do you think? Residents present were supportive of the grievance policy staying the way it is.

Mr. Russell commented that this Housing Authority is head and shoulders above others in the state and has always worked well with residents. There were no further comments and the meeting adjourned shortly after 4:00 p.m.

